

**TRADESMITH**

# ORDERGUIDELINES

WHS HALO SASH WINDOWS

Guidelines for completing the 'WHS HALO' sliding sash windows order form.

## HEADER DETAILS

**QUOTE REQUEST** - please tick this box if you are enquiring about prices only  
- LEAVE BLANK FOR ORDERS

**Your Details** - please provide us with complete and accurate information to allow rapid order processing - including full delivery address, especially if different from your office/factory address. Request the date windows are required (Std. lead time is 2-3 weeks).

Include your contact details (Placed By) in-case we need to clarify anything on your order, and please give orders a clear order reference - preferably with your purchase order number for maximum traceability and quick easy invoicing.

## WINDOW DETAILS

NB: PLEASE ORDER WINDOWS IN SAME ROOM/ELEVATION TOGETHER TO HELP US MATCH SPECIFICATION/STYLE  
SOME WINDOWS MAY REQUIRE LARGE/LARGE SASH COMBINATION DUE TO SIZE - STD. IS LARGE/SMALL SASHES

- 1 **Outerframe Depth** - Our WHS Halo VS is available in two frame depths, please order which best suits your reveal depth requirements. The 146mm frame is ovolo moulded on both the internal and external faces, the 133mm is flat internally.
- 2 **Deep Bottom Rail** - An aesthetic optional extra to replicate traditional sightlines - bottom sash base rail is double height.
- 3 **Gasket Colour** - WHS Halo have lowline gaskets as standard - please choose white or black gasket colour.
- 4 **Hardware** - Standard sash windows are manufactured with a full suite of matching white window hardware, we also have available hardware suites finished in gold or chrome.
- 5 **Key Locking** - Thumb turn cams are fitted as standard - for extra security key locking cams are available, tick 'yes'.
- 6 **Number of Windows** - If you wish to order multiple windows of *identical size and specification* state required quantity here.
- 7 **Reference** - This field offers the opportunity to reference your windows individually for easy identification on site (Lounge, Bedroom, etc.)
- 8 **Total Width** - Please state the total **overall finished** window width including any extra cills or frame extenders, etc.
- 9 **Total Height** - Please state the total **overall finished** window height including any extra cills or frame extenders, etc.
- 10 **Transom Drop** - Please state the dimension from the top of the outerframe to the central meeting point of the sashes, if left blank standard is half the height of the window - but we can cater for most requirements (1/3rd - 2/3rds or 2/5ths - 3/5ths etc.).
- 11 **Fire Escape?** - If the window needs to meet Part B fire egress requirements let us know! Please note minimum sizes apply (Tradesmith will confirm compliance) and where this option is selected hardware configuration should be checked with local planning department. Tradesmith have special side hinged Fire Egress windows available (at an extra charge) to allow smaller frames to comply with Building Regulations.
- 12 **Opening Restrictors** - Primarily a child safety feature these limit the sash opening - available in white, gold and chrome.
- 13 **Decorative Horns** - Aesthetic optional extras available to mimic authentic features - fitted to the bottom of the top sash. WHS Halo windows are available with a choice of 'continuous run through' sash horns for a more traditional look - or alternatively a standard 'plant on' horn is also available.
- 14 **Tilt Facility** - 'NO' = Standard sashes will slide up and down only, 'YES' = optional 'easy clean' tilt facility available to provide cleaning from inside + extra ventilation etc. - tilt restrictor arms are fitted to tilting sashes, 'F' = a totally fixed window (both sashes).
- 15 **Vent Required** - 2000mm & 4000mm night vents are available fitted through either the head of the top sash or alternatively through a 30mm or 50mm add-on to the head of the outerframe (please specify which option you require, 'SASH' or 'ADD-ON').
- 16 **Spacer Bar Colour** - VS are supplied with white spacer bars as standard, other colours are available on request.
- 17 **Georgian Bar type** - Authentic 'A' for face planted PVCu bars (inside + outside unit), Glazed In 'GIN' for 18mm or 25mm glazed in bars (inside unit only) please specify thickness required, or None 'N/A'. Please sketch Georgian layouts in the space allocated.
- 18 **Outside Sketch** - All VS are fully glazed with 4-16-4 clear 'K' Glass as standard, for any additional glazing requirements e.g. Toughened/Laminated mark the window drawings with 'T' or 'L' as applicable, for Obscure glass 'O' please confirm desired pattern.
- 19 **Extra Cill** - 85mm, 120mm, 160mm & 200mm cills available to go under the frame, 160/200mm can be welded for bays. Specify which cill and required size.
- 20 **Coupler** - A 2mm PVCu 'H' section trim is available for fixing multiple frames together, they also require screw fixing.
- 21 **Frame Extension** - 15mm, 30mm & 50mm add-ons available to build up frame - 55mm depth, ideal for check reveals. Specify which add-on and required size.
- 22 **Bay Assembly** - A non structural baypole is available in either 90, 120 or 135 degree fixed angles. Please sketch bays on additional sheets.
- 23 **Fixing Lugs** - To assist with quick, easy, high quality installation stainless steel fixing lugs are available, 'YES' = 6 supplied per window.

### Additional Requirements:

Please include details of any special requirements in space provided or on supplementary sheets, e.g. drawings of bays, etc. If your sash window needs to comply with any special regulations, i.e. B.B.A. or BS7950 or if you wish for a particular W.E.R. rating please let us know, we will try to oblige. If you are planning to install Tradesmith sash windows in a severe weather facing location, please contact the sales office for advice.

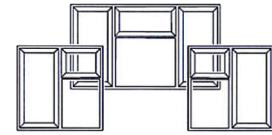
### BAYS, WELDED CILLS AND ARCHED WINDOWS

(a separate order form is available for arched windows, please enquire - please also sketch any bay layouts on additional sheets)

NB: PLEASE GIVE FINISHED INTERNAL FACET SIZES AND REQUIRED ANGLES FOR ANY BAY WINDOW ASSEMBLIES.

# WHSHALOSASHWINDOWS

ORDER FORM MAY 2010



## TRADESMITH

PLEASE TICK HERE IF QUOTE REQUEST ONLY

Company \_\_\_\_\_

Delivery Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Reference \_\_\_\_\_

Requested Delivery Date \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Ordered by \_\_\_\_\_

### WINDOW SPECIFICATION

Window colour  white (standard)  
 other (specify) \_\_\_\_\_

Outerframe depth  133mm  146mm (standard)

Deep bottom rail  yes  no (standard)

Gasket colour  white  black (standard)

### HARDWARE

White (standard)  Gold  Chrome

Key locking  yes  no (standard)

NO. OF WINDOWS					
REFERENCE					
TOTAL WIDTH		mm	mm	mm	mm
TOTAL HEIGHT		mm	mm	mm	mm
TRANSOM DROP					
FIRE ESCAPE?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
OPENING RESTRICTOR	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
DECORATIVE HORNS	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
HORN TYPE	<input type="checkbox"/> CONT <input type="checkbox"/> PLANT	<input type="checkbox"/> CONT <input type="checkbox"/> PLANT	<input type="checkbox"/> CONT <input type="checkbox"/> PLANT	<input type="checkbox"/> CONT <input type="checkbox"/> PLANT	<input type="checkbox"/> CONT <input type="checkbox"/> PLANT
TILT FACILITY	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> F	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> F	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> F	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> F	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> F
VENT REQUIRED	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
THRU SASH / ADD-ON?	<input type="checkbox"/> SASH <input type="checkbox"/> ADD-ON	<input type="checkbox"/> SASH <input type="checkbox"/> ADD-ON	<input type="checkbox"/> SASH <input type="checkbox"/> ADD-ON	<input type="checkbox"/> SASH <input type="checkbox"/> ADD-ON	<input type="checkbox"/> SASH <input type="checkbox"/> ADD-ON
SPACER BAR COLOUR					
GEORGIAN BAR TYPE	<input type="checkbox"/> A <input type="checkbox"/> GIN <input type="checkbox"/> NA	<input type="checkbox"/> A <input type="checkbox"/> GIN <input type="checkbox"/> NA	<input type="checkbox"/> A <input type="checkbox"/> GIN <input type="checkbox"/> NA	<input type="checkbox"/> A <input type="checkbox"/> GIN <input type="checkbox"/> NA	<input type="checkbox"/> A <input type="checkbox"/> GIN <input type="checkbox"/> NA
OUTSIDE SKETCH					
Please sketch in any Georgian bar or glass requirements T = toughened glass O = Obscure (Please provide pattern) L = Laminated					
OBSCURE PATTERN =					
EXTRA CILL (WELDED?)	@ mm	@ mm	@ mm	@ mm	@ mm
COUPLER	mm	mm	mm	mm	mm
FRAME EXTENSION	@ mm	@ mm	@ mm	@ mm	@ mm
BAY ASSEMBLY	<input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> 135	<input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> 135	<input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> 135	<input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> 135	<input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> 135
FIXING LUGS	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

### ADDITIONAL REQUIREMENTS?

Please ensure your windows will comply with all relevant planning requirements, Building Regulations and FENSA guidelines, etc. - If in doubt please contact the sales office for advice (Fire Egress/Ventilation/Safety/Security/Weathering etc.)

Call our sales office on: **01323 849 123**  
 Fax our sales office on: **01323 846 009**  
 Email our sales office at: **sales@tradesmith.co.uk**

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